



Saint Lucie County Property Appraiser
2300 Virginia Avenue
Fort Pierce, Florida 34982-5698

Application for Deputy Appointment

Directions

Applicants for positions with the Saint Lucie County Property Appraiser should complete this application in its entirety and take the following steps:

Include a signed copy of your Social Security card and a copy of your driver's license with your application. The Social Security card must be in your legal name. If you do not have a driver's license, you must furnish another form of photo identification such as a passport.

(Please Print)

Name: _____

Social Security Number: _____ Application Date: _____

Present Address: _____

Permanent Address: _____

Phone: _____ Alternate Phone _____

Check positions for which applying in order of preference by sequence – (1, 2, 3, etc.)

<input type="checkbox"/> Full/Time	<input type="checkbox"/> Customer Service	<input type="checkbox"/> IT/Mapping
<input type="checkbox"/> Part/Time	<input type="checkbox"/> Appraisal Section	<input type="checkbox"/> Administration
	<input type="checkbox"/> Data Entry	<input type="checkbox"/> Other (List)

Have you ever been employed by Saint Lucie County? Yes No

If yes, what position(s): _____ Location(s): _____

Have you ever worked for Saint Lucie County under a different name?
 Yes No If Yes, name: _____

Is there any additional information necessary, relative to a change in name or use of an assumed name or a nickname, which would enable us to check on your background?
 Yes No If Yes, explain: _____

When are you available to start work? _____

Are you presently employed? Yes No

If so, where: _____

Are you eligible to work in the United States? Yes No

Do you speak or read a language other than English (including sign language)? Yes No

If so, please list other language(s). _____

	Name and Location of School	Course of Study	No. Of Years Completed	Did you Graduate? Date	Degree or Diploma
High School/Trade School				Yes No	
				Date	
Vocational/Technical School				Yes No	
				Date	
College/University				Yes No	
				Date	

Security Check

The Saint Lucie County Property Appraiser will conduct a criminal background check on every new deputy. Please note that disclosure of prior criminal history will not automatically bar appointment. However, if this section is not truthfully completed, you may be recommended for dismissal, regardless of when falsification is determined.

You will be screened for illegal drug use prior to employment. If you use illegal drugs, do not bother to apply.

If you have any questions regarding this section please ask for assistance.

Have you ever been convicted of a crime, pleaded nolo contendere, or received a penalty from a judge or another law enforcement agency? Yes No

Has a penalty or conviction ever been withheld or delayed or has probation been required as the result of your being arrested? Yes No

Do you currently have charges pending as a result of an arrest? Yes No

If your answer to any question above is **yes**, please complete the following. If more space is needed, attach an additional sheet.

List the criminal charge(s), the date of occurrence and the penalty for each offense.

Have you been found guilty of a traffic violation or infraction in the past five years? Yes No

Do you have a valid Florida Driver's License?
Number: _____ Yes No

Do you have a valid Commercial Driver's License?
Number: _____ Yes No

Do you have any point(s) assessed against your license(s) at the present Time? Number of points: _____ Yes No

What is the employment status with your last or current employer?

Employed
 On Leave

Resigned
 Suspended

Terminated
 Laid-Off

Employment History

Please give accurate complete full time employment history for the past ten years (including self-employment, military, and unemployed periods of time).

1	Company Name	Telephone
	Address	Employment Dates From To
	Name of Supervisor	Salary
	State job title and describe your work	Reason for leaving

2	Company Name	Telephone
	Address	Employment Dates From To
	Name of Supervisor	Salary
	State job title and describe your work	Reason for leaving

3	Company Name	Telephone
	Address	Employment Dates From To
	Name of Supervisor	Salary
	State job title and describe your work	Reason for leaving

4	Company Name	Telephone
	Address	Employment Dates From To
	Name of Supervisor	Salary
	State job title and describe your work	Reason for leaving

Military

Did you serve in the U.S. Armed Forces

Yes

No

IMPORTANT INFORMATION CONCERNING APPOINTMENT WITH THE
SAINT LUCIE COUNTY PROPERTY APPRAISER
2300 Virginia Avenue, Fort Pierce, Florida 34982-5698
Phone: 772-462-1000

Please read carefully.

Receipt of the application acknowledges your request for appointment with the Saint Lucie County Property Appraiser. Your application will be placed on file for one year. After one year, this application will expire and it will be destroyed. If you wish to be considered for appointment after the expiration of your application, you must complete a new application form. The information requested on this form is needed to evaluate your application for appointment with the Saint Lucie County Property Appraiser. All questions on the form must be answered.

Incomplete applications will not be accepted.

An appointment offered by the Saint Lucie County Property Appraiser is employment-at-will. This means either party may sever the employment relationship at any time, for any reason, with or without cause, whenever the severing party deems it to be in his/her/its best interest.

Applicants are responsible for:

1. Guaranteeing complete accuracy of the application in its entirety. Failure to truthfully complete this application may result in a recommendation for dismissal, regardless of when falsification is determined.
2. Notifying the Office immediately of any change in employment/application status including changes of address or phone number.

Procedures for filling vacancies include:

1. Applicants complete an application for appointment in its entirety and provide all requested information.
2. Applicants may be selected for interviews on the basis of their qualifications. If you are selected for a screening interview you will be contacted.

Non-Discrimination Notice

The Saint Lucie County Property Appraiser complies with and fully supports the Americans With Disabilities Act. We will make a reasonable accommodation to any impairment an applicant might have that would make it difficult for that applicant to apply for employment with us. Each applicant will be evaluated on the basis of his/her ability, and no one asking for such an accommodation will be discriminated against in any way.

It is the policy of the Saint Lucie County Property Appraiser not to discriminate on the basis of religion, race, national origin, color, sex, age, marital status, parental status, or handicap. Discrimination is prohibited in the recruiting, hiring, assigning, promoting, paying, demoting or the dismissing of deputies of the Saint Lucie County Property Appraiser.

It is the policy of the Saint Lucie County Property Appraiser to provide a workplace free from tensions created by harassing remarks about one's ethnic background, religion, race, sex, marital status, age, or disability. Sexual harassment will not be tolerated. Anyone engaging in harassment that is in violation of this policy will be subject to severe disciplinary measures up to, and including termination for the first offense. Violations of this policy should be immediately reported to your Supervisor or the Property Appraiser. No one will be retaliated against for reporting a violation of this policy or for exercising any other rights accorded by law.

AGREEMENT

I certify that I have answered each and every section of this application truthfully and completely. I understand that any incomplete or false information on this application may be just cause for rejection of my application for employment or dismissal in the event this application results in my employment. If employed, I agree to abide by the rules and regulations as set forth by the Saint Lucie County Property Appraiser as necessary to the proper conduct of its business.

Signed

Date