

JEFFREY S. FURST  
PROPERTY APPRAISER



**Important Information  
Regarding the  
Value Adjustment Board**

How to File a Petition

And

Required Documentation

**Transfer of Homestead Assessment Difference**

# How To File A Transfer of Homestead Assessment Difference Petition With the St. Lucie County Value Adjustment Board

**Deadline for filing: September 11, 2009**

- PLEASE READ the information and follow the instructions on the back of the petition form.
- Provide any and all information requested on the form. Failure to complete the form may cause the petition to be rejected by the Value Adjustment Board.
- *Petition(s) must be filed with the Clerk of the Circuit Court* on or before the 25<sup>th</sup> day following the mailing date of the Notice of Proposed Property Taxes by the Property Appraiser.
- *File petition(s) with:* Joseph E. Smith, Clerk of the Circuit Court 462-6900, at any one of the following locations:

**Fort Pierce Bldg**

201 South Indian River Drive  
Fort Pierce, FL 34950

**Roger Poitras Bldg**

2300 Virginia Avenue  
2<sup>nd</sup> Floor  
Fort Pierce, FL 34982

**or mail to:**

Value Adjustment Board  
2300 Virginia Avenue  
Fort Pierce, FL 34982  
772-462-1682

You must pay a \$15.00 filing fee for each separate petition. If the filing fee is not paid when the petition is filed, the law requires that your petition shall be deemed invalid and shall be rejected.

Effective January 1, 2001, all filing fees collected will be utilized to defray the costs incurred in connection with the administration and operation of the Value Adjustment Board (Florida Statutes Section 194.013, as amended in Chapter 2000-262). Checks should be made payable to: Clerk of Circuit Court.

All pertinent documentation you intend to use in supporting your position to the Value Adjustment Board *must* be submitted (in triplicate) at least 15 days prior to your hearing date.